



# **VOLUNTEERING AT INTERNATIONAL SCOUT CENTRE RUSTAVI**

# WHO WE ARE?

The International Scout Centre Rustavi (ISCR) is a dynamic youth development hub located in Rustavi, Georgia. Founded in 2013, ISCR serves as a platform for scouting, youth work, non-formal education, and international volunteering. Our center is dedicated to empowering young people through learning experiences, leadership training, and cultural exchange. ISCR operates under the Caucasus Cooperation Foundation for Youth Development (CCFYD), a charitable foundation supporting youth development in Georgia and the wider Caucasus region.





# OUR MISSION & VISION

At ISCR, we believe in the power of education, scouting, and community service to transform lives.

Our mission is to:

- Promote youth empowerment through scouting, non-formal education, and volunteering opportunities.
- Encourage active citizenship and engagement in local and international projects.
- Foster intercultural dialogue and mutual understanding among young people from different backgrounds.
- Support personal and professional development through leadership training and hands-on learning.
- Promote sustainable and outdoor education, encouraging young people to connect with nature.

# FACILITIES & LOCATION

The Scout Centre is situated in Rustavi, a city located 27km from Tbilisi, Georgia's capital. The center is easily accessible from Tbilisi International Airport (30 minutes by car) and is well connected to public transportation.

## ISCR's facilities include:

- A Scout Villa & Youth Hostel with comfortable accommodation for volunteers and guests.
- Seminar rooms and training spaces for workshops and educational activities.
- A large camping area for outdoor programs, capable of hosting up to 300 people.
- Amphitheater, stadium, and sports fields for physical activities and events.
- Gardens and green spaces, fostering a sustainable and nature-friendly environment.
- Traditional Georgian corner

ISCR is more than just a volunteer placement; it is a vibrant community where young people can learn, grow, and contribute to meaningful projects while experiencing Georgia's rich culture.



# OVERVIEW OF VOLUNTEER ROLES

We are looking for long-term volunteers for the 2026-2027 season. Volunteer mission starts in Autumn and lasts for at least 6 months with a possibility of extension.



Working with Children  
and Youth



Social Media & Content  
Creation



Project and Event  
Management



Upkeeping &  
Maintenance



# WORKING WITH CHILDREN AND YOUTH

Volunteers in this area will be involved in the preparation and delivery of non-formal educational activities for children and young people, mainly through the organization's regular programs.

Main responsibilities include:

- Planning, organizing, and facilitating informal educational activities for children and youth
- Leading and supporting sessions within the Scout School Program, a weekend-based educational program focused on developing outdoor education and scouting skills, while fostering creativity, citizenship, nature awareness, and personal development through hands-on activities and learning-by-doing methods
- Supporting the "Weekend with Scouts" program by helping organize and deliver outdoor educational camps for local children and youth
- Leading or co-leading language clubs and other informal workshops based on volunteers' skills and interests
- Supporting a safe, inclusive, and participatory learning environment for all participants



# SOCIAL MEDIA AND COMMUNICATION



Volunteers working in this area will support the organisation's communication, visibility, and outreach, promoting scouting, volunteering, and the Scout Centre's activities through digital and media channels.

Main responsibilities include:

- Managing and updating the organisation's website and social media platforms
- Creating and publishing content for social media, including photos, videos, stories, and written posts
- Designing and preparing promotional materials such as flyers, pamphlets, posters, and visual content
- Supporting the promotion of programs, events, volunteering opportunities, and international projects
- Preparing and contributing to monthly, quarterly, and annual newsletters
- Supporting the organisation's podcast, including recording episodes, editing or preparing audio content, publishing episodes on relevant platforms, and promoting the podcast through communication channels
- Documenting activities, events, and volunteer involvement in cooperation with the organisational team



# PROJECT AND EVENT MANAGEMENT

Volunteers in this area will support the organisation in the planning, organisation, and implementation of a wide range of events and projects, both at local and international levels. The focus is on creating meaningful activities that promote scouting, volunteering, intercultural exchange, and civic engagement.

Main responsibilities include:

- Planning, organising, and supporting the implementation of various events and projects carried out by ISCR
- Supporting the organisation of events related to hosting international projects and international scout groups
- Assisting in the planning and delivery of informative and open days at the Scout Centre to promote the organisation, its programs, and activities
- Contributing to events that promote volunteering, with a particular focus on the European Solidarity Corps, as well as raising awareness about Erasmus+, civic service programs, and volunteering in general
- Supporting the organisation of large-scale events, such as anniversaries, special dates, public celebrations, and community events
- Planning and implementing social, cultural, and intercultural events for local and international volunteers, aimed at team-building, cultural exchange, and mutual learning
- Assisting with logistical coordination, communication, and on-site support during events



# ADDITIONAL RESPONSIBILITIES FOR ALL VOLUNTEERS



In addition to their primary roles, all volunteers will take part in rotational tasks that ensure the smooth operation of ISCR. Each week, volunteers will rotate through different responsibilities, including:

- **Reception Duties:** Welcoming guests, providing information about Rustavi and Tbilisi, assisting with transportation inquiries, and helping with accommodation logistics.
- **Kitchen Assistance:** Helping prepare meals, organizing kitchen supplies, and maintaining cleanliness in the dining area.
- **Housekeeping:** Ensuring the cleanliness and organization of volunteer accommodations, common areas, and guest rooms.
- **Gardening & Outdoor Maintenance:** Watering plants, maintaining green spaces, and assisting in the upkeep of ISCR's outdoor facilities.
- **Technical & Maintenance Support:** Helping with minor repairs, organizing equipment storage, and ensuring the proper upkeep of ISCR's physical infrastructure.



This rotation system allows all volunteers to experience different aspects of ISCR's daily operations while ensuring a fair distribution of responsibilities. Volunteers will work in teams, and schedules will be planned in advance to provide variety and balance in their tasks.



# EXAMPLE OF AN ESC VOLUNTEER'S POSSIBLE TIMETABLE

|  | MONDAY                           | TUESDAY                       | WEDNESDAY                                      | THURSDAY                    | FRIDAY                     |
|-----------------------------------------------------------------------------------|----------------------------------|-------------------------------|------------------------------------------------|-----------------------------|----------------------------|
| MORNING                                                                           | OFFICE WORK /<br>GEORGIAN LESSON | STAFF MEETING /<br>ARTS&CRAFT | OFFICE WORK<br>PRESENTATION ON<br>VOLUNTEERING | WORKING IN THE<br>RECEPTION | KID'S DAY CAMP             |
| AFTERNOON                                                                         | EVENT<br>PREPERATION             | KID'S CAMP                    | CAMPSITE<br>UPKEEPING                          | CLEAN UP<br>CAMPAIGN        | ESC PROMOTIONAL<br>MEETING |

# VOLUNTEER PROFILE

**Age:** 18–30 years old

**Citizenship:** EU, EFTA+Iceland, North Macedonia, Türkiye, Liechtenstein

**Language:** English (B1 level or higher)

## Working with children and you:

- Previous experience working with children or youth, combined with patience, a strong sense of responsibility, and motivation to actively engage young participants.
- Interest or experience in outdoor and adventure education (e.g. hiking, climbing, bouldering, archery) and willingness to work using non-formal, learning-by-doing methods.

## Social media and communication:

- Basic experience in creating, editing, and publishing photo and video content, and working with social media platforms.
- Familiarity with digital tools such as Canva, CapCut, Meta Business Suite, blogging or website platforms, combined with creativity and visual storytelling skills

## Project and event management

- Good organisational skills, attention to detail, and ability to support the planning and implementation of events.
- Creativity and communication skills to help promote activities, volunteering opportunities, and organisational initiatives to a wider audience.



# ACCOMODATION AND SUPPORT

## Housing:

- Volunteers will stay in the apartment in the city centre of Rustavi, within walking distance from the scout centre. Apartments are equipped with basic appliances and furniture.
- Each volunteer will get a private bedroom and will share common areas with other volunteers.

## Financial Support and Health Insurance:

- During the programme health insurance, pocket money and food allowance are covered by the ESC programme.

## Additional Support:

- Georgian language course is provided by the organisation at the beginning of the mission.
- Volunteers will have mentors to support during their stay in Georgia
- In order to assist volunteers with getting to know local culture scout centre offers cultural activities throughout the project

**Apartment in Rustavi**

**Apartment in Rustavi**



# WHY GEORGIA? 3



Georgia or as we call it Sakartvelo is a beautiful and diverse country located at the crossroads of Europe and Asia.



What does it have to offer:



- **Rich History & Culture** – One of the oldest civilizations in the world, famous for its unique language ქართული ენა, traditions, and ancient landmarks
- **Breathtaking Nature** – Mountains, beaches, forests, and national parks offer a paradise for hiking and outdoor adventures
- **Hospitality & Food** – Georgians are known for their warm hospitality and delicious cuisine (don't miss Khinkali & Khachapuri!)
- **Safe & Affordable** – A budget-friendly country with a low cost of living and a welcoming environment for travelers



Do you want to know more about Georgia?  
Scan this QR-code!





# ABOUT RUSTAVI

Rustavi is a vibrant city in southeastern Georgia, just 30 minutes from Tbilisi and close to the international airport, making it easily accessible. Once an industrial hub, Rustavi has evolved into a modern city with a relaxed atmosphere. It's not too big, not too small - just the right size to offer a comfortable balance of urban life and tranquility.

While it's much quieter than the bustling capital, Rustavi still has plenty to offer, from cozy cafés and parks to cultural spots and local markets. Whether you're looking for a peaceful environment or new experiences, Rustavi is a great place to explore and enjoy.

We will provide selected volunteers with a detailed practicality document and a guide to help you settle into Rustavi smoothly.

# APPLICATION PROCESS

To apply for a volunteer roles please send CV and Visual Presentation/Motivation letter of you (in English) to [volunteering@scoutcentrerustavi.com](mailto:volunteering@scoutcentrerustavi.com)



SCAN OR CLICK  
THE QR CODE



Join us for an unforgettable  
volunteering experience!

## CONTACT & SOCIAL MEDIA



For any additional questions contact us!

